



Fall 2018

Dear Parents,

Attached you will find the 2019 OSRUI Campership Application.

Application Deadline: Please note that for campers who register in September, October, or November, the application must be completed and returned to us no later than **December 1, 2018.**

Deposit: The camper registration process is a separate process and your application for campership does not hold a space for your child in Camp. Please be sure to register your camper through OSRUI's normal online registration process. Families applying for scholarship are required to submit a \$200 deposit per camper via check (or, you may submit the standard deposit of \$500 per camper per session via credit card). Your check made out to OSRUI should be mailed to the business office: 1121 Lake Cook Rd., Suite D, Deerfield, IL 60015. **Your child's registration will not be confirmed until we receive your check.** Please contact me with any questions or concerns.

Cancellation: If you cancel your child's registration before April 1st, because you do not receive sufficient funding, there will be a \$50 cancellation fee; the balance of your deposit will be refunded. After April 1st there are no refunds.

Incomplete Forms will be returned to you: Please note that **you must complete all the cost and funding information.** *Estimate* where you don't have exact figures. **Incomplete forms will be returned to you.**

Tax Return Required: You must submit a copy of **pages 1 and 2 of your 2017 U.S. Form 1040** with your application. We reserve the right to request a copy of your complete Federal Income Tax Return for 2017 or 2018 if we find we need further documentation.

Please be aware that our campership funds are quite limited and therefore serve only to augment subsidies available through your own resources and those of your congregation and the Jewish Federation in your community. We ask that you speak first with your Rabbi or Educator to determine what financial assistance they may be able to provide. Enclosed you will find a **Rabbi's Recommendation Form** which your Rabbi (or another clergy, educator or temple administrator) must complete and send back to us. Give the letter to your rabbi immediately, so that he or she is aware that you are seeking funding.

OSRUI Camperships are determined by a select committee of the Camp Board and are based upon **financial need**. Be assured that all information which you provide will be handled with strict confidentiality. Names and other identifying information will not be included in any materials reviewed by the committee.

Campership Guidelines:

- . In order to provide the greatest access to limited funds, **you may not apply for scholarship for more than 4 weeks of camp** (except Chalutzim campers).
- . Camperships apply to the cost of **Session Fee and Transportation only**. **Funds are not available for water skiing.**
- . Families with more than one child may apply for a campership for each child. **The full application must be completed for the oldest child, but only the first page is required for each younger child.** Please print as many copies of page 1 as you will need.

These campership funds are provided through the generosity of the Shapiro Foundation and the Laverne Cutler, Mimi Dunitz, Marshall Goldman, Heather Kornick, and Samuel Sherwin Campership Funds of URJ Olin-Sang-Ruby Union Institute, as well as other individual contributors.

Please understand that your application for this campership **is not a guarantee** that a campership will be awarded. **You will be notified of the decision of the Campership Committee around March 1, 2019.** We do hope that we can be of real help to you in providing the OSRUI experience for your family. Should you have any questions regarding any part of the application procedure please feel free to contact me.

L'shalom,



Susan Alexander
Associate Director, OSRUI
Director, OSRUI Campership Program
salexander@urj.org 847-239-6980

INSTRUCTIONS
for filling out the
URJ OLIN-SANG-RUBY UNION INSTITUTE
2019 CAMPERSHIP APPLICATION

General Note: Please fill out page 1 for each camper. Pages 2, 3, and 4 include family information; we only need **one copy per family**.

Section I – CAMPER INFORMATION

1. Please fill out this section completely.
2. Include all sessions that your child is attending at OSRUI (e.g., Kallah Aleph and Kallah Bet) and the total number of weeks your child will be attending camp. **Remember that you may apply for scholarship for up to 4 weeks of camp (except Chalutzim campers).**
3. If you live in the Chicago Metropolitan Area and would like to be considered for a scholarship from the Jewish Federation, please read that section carefully and check the appropriate box.
4. The Foundation for Jewish Camp oversees a variety of incentive programs for first-time campers attending a Jewish camp for 2 or 3 weeks or more (minimum session length varies by funding organization). To check your eligibility, please see their website: www.onehappycamper.org. **If you are eligible for an incentive grant, you must apply for it if you are applying to us for a scholarship.**

Section II – COST/FUNDING INFORMATION

This section must be filled out completely or your forms will be returned to you.

Costs

1. Session Fee – please include **TUITION ONLY**. Do not include waterskiing or transportation (you will indicate transportation on a separate line). **Campership funds may not be used for waterskiing.**
2. Transportation – if your child is taking the bus to camp, or arriving via air, you may include these costs. The cost of transportation provided by OSRUI may be estimated as follows:
To/from Chicago - \$115 each way
To/from Minnesota - \$140 each way
3. Total – Add up your total costs.
Please note: If you are divorced or separated and only responsible for a percentage of the costs, make sure your tuition and transportation amounts reflect that percentage.

Funding:

1. Parent contribution - Please indicate the amount that your family can comfortably contribute to camp costs.
2. Amount requested from OSRUI.
3. Congregation request – Indicate how much you are requesting from your congregation, or, if you know it, how much your congregation has agreed to provide.

If you are not sure, estimate. Do not leave this field blank. If you received a scholarship from your congregation last year, use that amount if necessary.

4. Federation request – If your community has a Jewish Federation and you are applying for a scholarship from them, put down the amount here. Estimate if necessary. *Please note: The Chicago Federation rarely gives more than \$1000 in scholarship funds to a camper.*
5. **One Happy Camper Grant** – If you are receiving a grant through One Happy Camper, indicate the amount here.

6. If you are receiving funding from any other sources please list them here. This includes funding from grandparents and other scholarships.

7. Total – Add up your total funding. *Note:* **Your total costs MUST equal your total funding.**

Section III – FAMILY INFORMATION

This section is fairly straightforward.

1. Parts A and B. Fill out information for each parent in Part A and Part B.
2. Part C. Only for those who have come to the U.S. from another country.
3. Part D. Make sure you fill this out completely if parents are divorced or separated. *If you are responsible for only a percentage of tuition, be sure to reflect that on page 1.*
4. Part E. If you affiliate with a congregation, list the name of your congregation and indicate whether it is Reform, Conservative, Reconstructionist, Traditional, etc.
5. Part F. Fill this section out, including all children in the family (even married/independent children). **The first line is for the camper.** Scholarship/Loans and Tuition/Housing Costs are for children attending private school or university. Housing costs does not refer to the home in which the family is living.

Section IV – PARENTS' FINANCIAL INFORMATION

Items 1-9. This section must be filled out completely, to the best of your ability. Include information for 2017, along with estimates of your income for 2018. If you do not have any information about the camper's other parent, please indicate this at the bottom of Page 3.

Item 10. You must submit a copy of **pages 1 and 2 of your 2017 U.S. Form 1040**. We reserve the right to request a copy of your complete Federal Income Tax Return for 2017 or 2018 should we require additional documentation.

Item 11. If you have received financial assistance for summer camp in the past, please indicate the amount and name of the congregation/organization here.

Item 12. List all debts, including source, total amount remaining, and amount to be repaid in 2018. Include personal and business loans, home mortgages, credit card balances, automobile loans, etc.

Item 13. List all unreimbursed medical expenses and health insurance premiums.

Item 14. OSRUI's scholarship funds are limited, and so **any information you can give us regarding your personal circumstances** will help the committee in making their decision. Read the explanation carefully so you understand what we are looking for, and attach additional pages if necessary.

Section V - SIGNATURES

Parents may not submit a Campership application unless their child/children are registered for camp. Please confirm that you have registered online.

All Campership Applications must be signed. If both parents are living in the household, both should sign the application.

RABBI'S RECOMMENDATION

Please fill out Section 1 at the top of the form, and turn the form in to your rabbi. The form may also be filled out by another clergy member, the educator or temple administrator. They should fill out the form and scan/email or mail it directly to us.

**URJ OLIN-SANG-RUBY UNION INSTITUTE
2019 CAMPSHIP APPLICATION**

PLEASE TYPE OR PRINT. Answer all questions completely. **Any form that is submitted incomplete will be sent back** to you. All information will be treated with the strictest confidentiality. If you have questions about this application, call 847-239-6980. This application must be submitted **by December 1st (for campers registered in September, October or November)**. Scan/email to salexander@urj.org or mail to: OSRUI Campership, 1121 Lake Cook Rd., Suite D, Deerfield, IL 60015.

DEADLINE FOR SUBMISSION: DECEMBER 1, 2018

PLEASE TYPE OR PRINT IN INK.

I. CAMPER INFORMATION

Camper's name _____

Age _____ Gender _____ Birth date _____ Birthplace _____

Address _____ Phone _____

City/State/ZIP _____

Parent Email _____

Present grade in school _____ () Public school or () Private school

Camp Session _____ Length of camp term (weeks) _____

() New camper () Returning camper Number of previous years at OSRUI _____

() Previously attended another overnight camp

Name of other camp _____ Number of years at other camp _____

Chicago-Area Campers:

() Check here if you would like to be considered for a scholarship from the **Jewish Federation of Metropolitan Chicago**. If we believe you are eligible, we will send you the link to the online application. Campers must live in the Chicago metropolitan area, be entering **4th-12th grades**, be attending **3 weeks or more** and family must show real financial need. **Tour La'Agam and Chalutzim Ba'Aretz participants are not eligible.**

First-Year Campers:

() I have applied to the Foundation for Jewish Camp for an incentive grant (www.onehappycamper.org)

() I have checked the Foundation for Jewish Camp website and have confirmed I am not eligible for an incentive grant.

II. COST/FUNDING INFORMATION **If this section is not filled out completely, your form will be returned to you.** If you don't know exact amounts of funding, please **estimate**. If you receive more funding from your congregation, federation, or other sources than is listed here, the amount of your OSRUI scholarship will be adjusted.

NOTE: CAMP request MUST be stated.

COSTS* (Total must balance with Funding.)

Session Fee \$ _____

Transportation \$ _____

*Campership funds **may not** be used for horseback riding, waterskiing or canteen.

TOTAL: \$ _____

FUNDING (Total must balance with Costs.)

Parent contribution \$ _____

Camp request \$ _____

Congregation request \$ _____

Federation request \$ _____

One Happy Camper grant \$ _____

Other Sources \$ _____

TOTAL \$ _____

III. FAMILY INFORMATION

A. Father, Stepfather, or Guardian: Name _____ Age _____
 Check one: ___Mr. ___Dr. ___Rabbi ___Other _____

Home address _____ Phone (____) _____

City/State/ZIP _____

Employer _____ Occupation/Title _____

Full time__ Part time__ If part time, number of hours per week__ Work phone (____) _____

B. Mother, Stepmother or Guardian: Name _____ Age _____
 Check one: ___Mrs. ___Ms. ___Dr. ___Rabbi ___Other _____

Home address _____ Phone (____) _____

City/State/ZIP _____

Employer _____ Occupation/Title _____

Full time__ Part time__ If part time, number of hours per week__ Work phone (____) _____

C. Country of Origin (if not the U.S.). If your family has come to the U.S. from another country, please list the country _____ and date of arrival in U.S. (month/year) _____.

D. Parents' Marital Status: ___Married ___Single ___Widowed ___Divorced ___Separated ___Both deceased
 ___Father remarried as of (date) _____ ___Mother remarried as of (date) _____

If divorced or separated, complete (1) through (4):

(1) Date of divorce__ or separation__ (month and year) _____

(2) Custodial parent: Mother___ Father___ Joint custody___

(3) Who will claim camper as a tax dependent for 2017? Mother___ Father___

(4) How much will each parent pay for:

2018-2019 day school tuition: Mother: \$ _____ Father \$ _____

2018-2019 college costs: Mother: \$ _____ Father \$ _____

2018 camp cost (listed on p. 1): Mother: \$ _____ Father \$ _____

Please note: If you are only responsible for a percentage of the camp costs, make sure that is reflected on page 1.

E. Synagogue Name/Location _____

Circle one: Reform, Conservative, Reconstructionist, Traditional, Orthodox, Independent, Other

F. Children in Family. TOTAL number of children in family (including married/independent children) _____

Please list ALL children in family:

Name <i>(Camper)</i>	Age	School	Grade/ Year	Public/ Private	Schol/Loans for 2018-2019	Tuition/Housing Cost Paid by Family (2018-2019)
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

IV. PARENTS' FINANCIAL INFORMATION (Please provide ALL information requested. Make sure all totals are annual and not monthly.)

INCOME

		2017	Estimated 2018
1. Gross salaries and wages (including non-taxable retirement contributions and flexible benefits)	Father		
	Mother		
2. Dividend, interest and/or capital gains income (including non-taxable interest)	Father		
	Mother		
3. Other income (profit from business, rent, royalties, trusts, unemployment compensation, Social Security benefits, scholarship, etc.)	Father		
	Mother		
4. Parsonage (do not include with salary above)			
5. Alimony/maintenance			
6. Child support for all children			
7. Public aid, food stamps, SSI (disability, death benefits, etc. received by any family members)			

8. Please list type and value of "other income" reported in Numbers 3 and 7 above.
9. If your family receives help from relatives, friends or other agencies or organizations, please list the source and amount received.
10. **Attach to this application a copy of page 1 and 2 of your 2017 U.S. Form 1040.** We may request a copy of your complete Federal Income Tax Return for 2017 or 2018 at a later date if we find we need further documentation.

11. **Scholarships.** Has your family received financial assistance for summer camp in previous years? ___Yes ___ No

If yes, you must list the amount, year and source of assistance.

Amount	Year	Source

12. **Debts.** Please list debts including source, total amount remaining and amount to be repaid in 2018 including personal and business loans, home mortgages, credit card balances, automobile loans, etc.

Source of Debt	Amount Remaining	Purpose: Business/Personal	Amount to be Repaid in 2018

13. **Medical Expenses.** The cost of your annual insurance premiums: \$_____. Please indicate whether this is paid by: (check one) ___ out of pocket ___ pre-tax dollars ___ your employer.

If you have significant UNREIMBURSED medical expenses for last year or this year or expect to have such expenses next year, please list and explain.

Amount of UNREIMBURSED Expense	Year	Explanation
_____	_____	_____
_____	_____	_____
_____	_____	_____

14. **Special Circumstances.** Please explain why a scholarship is needed by telling us any other information that would be helpful for us to know. This might include unusual expenses you had in the past year or expect next year, significant changes in income in recent years or expected next year, illness, housing or employment difficulties, support of aged relatives, etc. (Please attach additional pages if needed.)

- V. **I/We have registered the child listed on page 1 for the camp session indicated.** ___Yes ___No
Note: You must submit a minimum \$200 deposit for each child registered. Should you cancel your child's registration before April 1st, there will be a \$50 cancellation fee; the balance of your deposit will be refunded.

We have checked this application and affirm that the information given is complete and correct.

Signature of parent or guardian

Date

Signature of parent or guardian

Date

DEADLINE FOR SUBMISSION: DECEMBER 1, 2018.

Questions? Contact Susan Alexander: 847-239-6980 salexander@urj.org

**URJ Olin-Sang-Ruby Union Institute
RABBI'S CAMBERSHIP RECOMMENDATION**

Section 1 (To be filled out by the parents.)

Name of Camper _____
Name of Camper _____
Name of Camper _____
Name of Camper _____

Name of Parents _____

Section 2 (To be filled out by the rabbi.)

I certify that the family named above are members in good standing of my congregation.

In response to this family's request for financial assistance, our congregation will provide scholarship funds as follows toward their Olin-Sang-Ruby Union Institute tuition. **(Note: Please estimate if the exact amount is not yet available.)**

<u>Name of Camper</u>	<u>Scholarship Amt</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
Total Scholarship Amount for this Family:	\$ _____

(Please provide amounts that are as accurate as possible. ***These amounts must be filled in for the Olin-Sang-Ruby Union Institute Campership Committee to consider any campership application.***)

Please list any unusual financial circumstances of which you may be aware or any information which may be helpful to the committee. (Please attach additional pages if necessary.)

Rabbi's Signature _____ Date _____
Congregation Name _____
Congregation Address _____

Please send this directly to OSRUI no later than **February 1, 2019**. Scan/email to: salexander@urj.org or mail to: OSRUI Camperships, 1121 Lake Cook Rd., Suite D, Deerfield, IL 60015. If you have any questions, please contact Susan Alexander at 847-239-6980 or salexander@urj.org